

## VWS BOARD MEETING MINUTES

September 17, 2016

Gifford Medical Center, 44 South Main Street, Randolph, VT

**Present:** Carlton Annis, Adrienne Fisher, Caitlin Glaser, Victoria Jefferies, Martin Lalonde, Michelle LeBoeuf, Mark Nielsen

### VWS Long Range Goals:

- Goal 1: Enhance the VWS membership experience by providing education and development opportunities for all abilities and skill levels.
- Goal 2: Promote Hub activities.
- Goal 3: Establish Promote community outreach.
- Goal 4: Promote volunteer spirit within the organization.
- Goal 5: Establish the structure of committees to help BOD carry out its work and achieve its goals.

Mark welcomed us all and called the meeting to order at 9:30.

### Approval of the Minutes

Cait made a motion to accept the minutes of July 30, 2016. Michelle seconded the motion. The minutes were approved.

### Treasurer's Report

1. The Board received the Treasurer's report. Carlton made a motion for the Board to accept it and it was seconded by Martin. The Board approved it.
2. Carlton briefly reviewed the 2017 budget, which he had sent to the Board by e-mail. After reviewing it line-by line, and making some minor changes, the board approved the budget with Total Expenses of \$27,130. It will be presented to the general membership at the Annual meeting on October 22, 2016.

### Directors' Reports:

Director of Hubs - Cait is still looking for a volunteer to head up the Burlington/St Albans hub. She also asked for clarification about the Hubs paying members of VWS to give workshops, but it is a 'slippery slope', because the by-laws and tax laws guiding non-profit organizations, state that members should not be making a profit from their membership in a group.

Co-director of Exhibitions – Victoria stated that all is in place for the Fall Juried show at the AVA Gallery in Lebanon, N.H., opening October 21, 2016. We have added a 'People's choice award for the Fall 2016 show. (Charles is organizing the awards.) She has secured the Gallery at Gary Eckhart's in Warren for the spring 2017, show. She is working on the Fall of 2017. Ric Finney also agreed to help her with Exhibitions in the future. Martin suggested that the State House might be a good venue for the spring of 2018.

Director of Programs – Martin has the Fall meeting organized at the Middlebury Inn. In the morning, after the business meeting, we will hear from the Holbein Representative and in the afternoon if the

agenda allows, Lisa Beach will demonstrate how she goes about developing an abstract painting. In November, Martin has organized a show for the Burlington Hub, at the Green Mountain building in Burlington. He will be stepping down from this position to become a 'candidate' for Vice President.

Director of Membership - We currently have 221 members, through 2016, 11 of those being students. She has also completed the membership list alphabetically, by last name and will post the list by Hubs as well.

Co-director of Communications – This position will be open as of January 2017. It is running smoothly with Snippets being posted monthly.

Director of Volunteers – Adrienne collected names of people who volunteered so that they could be recognized in the Annual meeting's packet. We are very pleased that Vickie Hertzberg volunteered to become Webmaster. We will need to update the database in order for that to happen.

### **Proposed By Law changes**

Proposed change to by-laws: Section 3.3.4 - The Secretary shall be responsible for notifying the membership of all general and special meetings of the VWS.

**Nominating committee Report** - Martin, Victoria and Adrienne also reported on the progress of filling open positions on the board. They will try to have this completed by October 7, 2016.

### **Member Privacy Protections:**

1. The Director of Membership will email a current directory to each new member along with their welcome letter when they join the VWS.
2. The Hub Directory, which Michelle is putting the final touches on today, should be posted in the HUB section to download so that access to it can only be by members.
3. In the public section of the website on the home page under membership, instead of being able to download it we should give the following instructions; "To obtain a complete and current membership directory please log into the Hub section of our website, or email our current Membership Director with your request and if you are a VWS member you will be emailed a PDF Membership Directory. Non members and organizations requests for a membership list will not be granted until the VWS formulates a Privacy Policy".
5. It may be that the VWS will need to adopt a Privacy Policy when Tony takes over as President.

### **Other:**

1. Consider offering to donate space/ or links on our website to organizations who donate money or materials to our shows and meetings. Holbein has a link there presently.
2. Mark will spearhead research on establishing a VWS Legacy Fund so that the VWS is prepared to handle monies donated through bequeaths, without having to turn away these potential gifts.

### **Adjourned:**

Victoria made a motion to adjourn and Cait seconded it. Meeting was adjourned at 1:25.